



national treasury

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TRANSVERSAL CONTRACTING

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Ref: RT3-2018

To: Participants

AMENDMENT 17

COST OF EXCESS TONERS ON OFFICE EQUIPMENT SOLUTIONS

TRANSVERSAL CONTRACT RT3-2018 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 01 OCTOBER 2018 TO 30 SEPTEMBER 2021

The cost per copy rates specified in the transversal contract include toner, spares, and maintenance. However, the cost per copy rates do not include requests for excess or spare toners.

Toners are expected to produce a minimum number of pages before being replaced. Each toner model has a different yield; these yields are available upon request from all Suppliers. When toners are requested and replaced before the minimum number of pages is achieved, Participants must know that additional costs are payable, as excess toners need to be provided. The additional toners costs are not covered in the standard cost per copy.

An additional invoice will be generated for excess toners used. Details of the excess toner orders can be provided by Suppliers upon request.

Effective 1 July 2020, Suppliers will invoice participants for any excess toner.

Regards

**KWANELE MTEMBU
FOR CHIEF DIRECTOR : TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER
DATE: 13 JULY 2020**